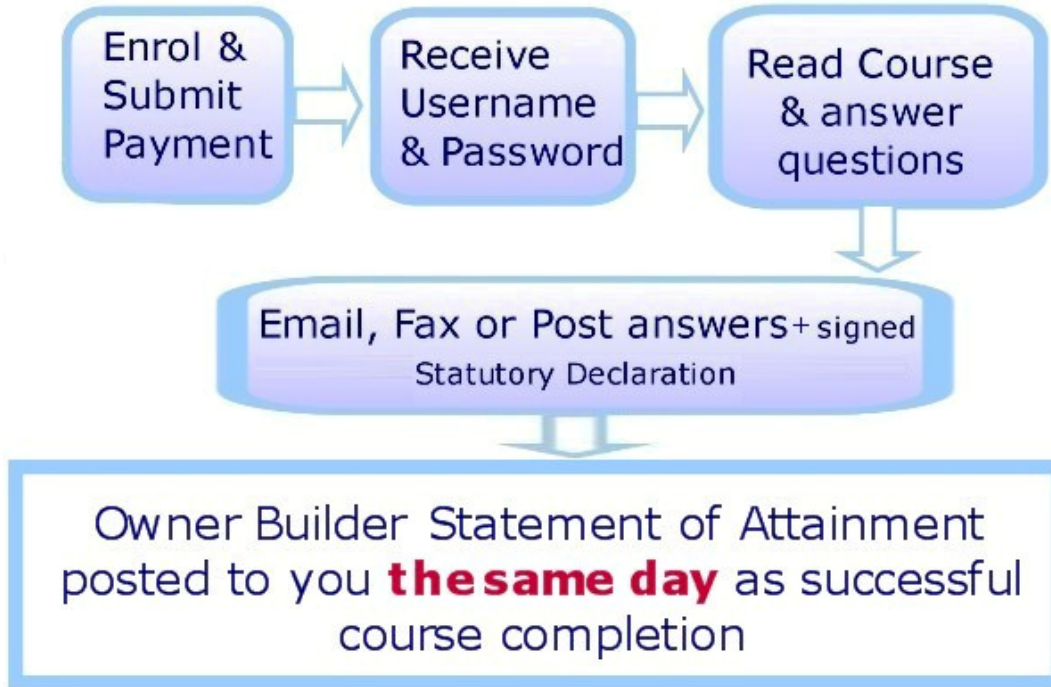


### 39291QLD COURSE IN PREPARATION OF OWNER BUILDER PERMIT

#### ONLINE COURSE

#### 4 steps to receiving an Owner Builder Statement of Attainment



**You do not need to be online to complete this convenient, time saving and easy to understand and complete course.**

- You can download the Work Book, BSA Study Guide, Work method statements and all supplementary material to your computer and keep it as a reference guide. It includes additional information to assist with your particular project.
- Our course caters for ALL persons, whether they have building experience or none at all, and has been designed with simple instructions and explanations to enable you to complete all three sections quickly and easily. You can complete it in your own time.
- Our "SAME DAY" policy means that on the working day we receive the funds we email the access details for the Course to you and on the day we receive your Short Answer test we assess it and post the Statement of Attainment back that same working day. You can Email, post or fax the completed open book short answer test back to us for assessment that same working day.
- You can contact us anytime should you require any information or advice.
- Plus, the course will provide you with the opportunity to **seek free advice** from Bryan Peach, an experienced Builder of over 35 years.
- It takes most participants 10 - 12 hours to complete this course, however there are no time limits. Simply go through the course in your own time.

## How does the Online Owner Builder Course work?

Once we receive your enrolment and payment we will email you your unique Username and Password which will give you unlimited access to the course material.

You can download all course material to your computer and start immediately without having to spend time on the internet.

These are the basic materials you will be using to complete the course.

- BSA Owner Builder Study Guide
- Peach Institute Workbook
- Open Book Short Answer Test
- Statutory Declaration



We have divided the course into 8 small parts as follows:

### Part 1

- Roles of an Owner Builder

### Part 2

- Design & Plans
- Environment & Energy

### Part 3

- Estimating, Costing and Budgets
- Planning and Scheduling
- Organisation & Suppliers
- Payments to Trade Contractors

### Part 4

- Finance & Loan Requirements
- Government Assistance
- Financial Records
- Establishing Supplier Account
- Taxation & Portable Long Service Leave Levy

### Part 5

- Obligations under the QBSA Act 1991
- Notification on Certificate of Title
- Owner Builder Site Signs
- Relevant Administrative Authorities
- Licensing Requirements for Trade Contractors
- Approvals & Inspections

### Part 6

- Workplace Health & Safety

### Part 7

- Public Liability
- Construction Insurance
- Compulsory Superannuation Payments
- Personal Accident & Sickness
- WorkCover
- Trace Contractor – Proof of Insurance
- Insurances

### Part 8

- Trade Contractors & Contracts
- Responsibilities of the Owner Builder
- Conflict Prevention & Resolution
- Move in & maintenance

**On the working day we receive your Answer Sheet & Statutory Declaration & Certified copy of ID we will assess the answers provided and issue the Statement of Attainment which is recognised within the Australian Qualifications Framework. This will allow you to apply for your Owner Builder Permit**